Dashboard Overview & Checklist

The following outlines both the flow of the data input process and the data you will need to enter. We recommend that you use this tool to gather data before you begin the inputting process. Please note: In each section, you are currently only required to list Dodge funded programs. We request you input data for all of your arts education programs if you receive general operating support. You will be able to include all this data when you generate reports. All data for the 2017-18 school year should be submitted by Monday, 9/24/2018.

MY TEACHING ARTISTS TAB

Complete information for each teaching artist and/or coach you worked with in the 2017-18 school year to present programs funded by Dodge. You will be able to indicate if the demographic data has been provided by the teaching artist or by your best guess.

☐ Teaching Artist Name ☐ Teaching Artist Race and/or Ethnicity
☐ Teaching Artist Email ☐ Teaching Artist Gender
☐ Teaching Artist City, State ☐ Artist Age Range

If you are also contracting organizations to deliver programming, you can also list them:

☐ Partner Organizations (the arts organizations that you contract with for assemblies and other residencies)

MY PROGRAMS TAB

Complete information for each program offered during the 2017-18 school year funded by Dodge.

☐ Program Name ☐ Brief description of the program
☐ Program Type: Select from a pre-populated list (e.g. Artist in residence, field trip, summer camp, etc.)
MY SCHOOLS TAB

Enter schools where your programs are offered and complete data linking your programs and teaching artists to each site, providing additional details, including funders, the time frame and who is being served. We are currently only asking for data for programming completed during the 2017-18 school year (July 1, 2017-June 30, 2018), including programming from the summer of 2017. The following data will be needed:

- School Year: 2017-18
- School name and district
- Program offered at School (Select from a pre-populated list created from the data you previously entered on the Program page.)
- Teaching artists (Select the specific teaching artists working in each school from a pre-populated list created from the data you previously entered on the Teaching Artist page.)
- Other funding you receive to support this program at this school
- Program Time frame (select: after school, school day, summer)
- Grades, number, and gender of students served
- Program length: Minutes and sessions
- Number of classroom teachers served
- Program frequency (Select from a pre-populated list, e.g. annual, weekly, monthly)
- Educator Details:
  - Names of teachers and administrators whom you work with
  - Educator disciplines and grades/subjects taught